



How to Register for Access to the Montana Grants & Loans System

The Incumbent Worker Training program uses the Montana Grants & Loans System to facilitate grant application and management. It is a secure system and requires authorized access to submit applications.

Registering is easy!

1. Go to <https://fundingmt.org>
2. Click on “Register Here”

3. Fill out the Personal Information.

This is your information.

Required fields are marked with a red asterisk.

4. Select “Department of Labor & Industry”

5. Fill out the Organizational Information.

Put your business name in the **Name** field.

The **Organization Type** is either “**For Profit – Privately Held**” or “**Non-Profit Organization**”

6. Click **Register!**

The screenshot shows a registration form titled "Organization Information" on the Montana.gov website. The form includes the following fields: "Name" (with a red arrow pointing to it), "Organization Type" (a dropdown menu), "Organization Website", "Address" (multiple lines), "City" (with "Montana" selected in the "State/Province" dropdown), "Postal Code/Zip", "Phone" (with a red arrow pointing to it), "Ext.", "Alternate Phone", "Fax", "Email address", and "Alternate Email". A blue "Register" button is located at the bottom right of the form. Below the form, the footer contains the Montana.gov logo, contact links, and copyright information for Dulles Technology Partners Inc.

You will get a confirmation email after clicking **Register**.

It will take a few days to validate your information and set you up in the system. When you are set up, you will receive two emails:

1. Your User ID
2. Your Password

Suggestions:

- Add fundingmt@webgrantsmail.com to your email contact list so emails from the system do not get flagged as spam.
- Once you get your password, log in and change your Password to something you remember.