

Work Experience Wage Subsidy Invoice Montana WIOA Youth Program

Participant Name		Agreement #	
Funding Source	Agreement Begin Date	Agreement End Date	Check if Final Invoice _____ Enter Last Day of Training if Final Invoice _____

Employer Information			
Name			Business Type
Training Address			
City	State	Zip	

Employer Invoice Remittance Address			
Name			
Invoicing Address			PO Box
City	State	Zip	

Current Request for Reimbursement:							
Invoice Number	Pay Period Begin Date	Pay Period End Date *	(a) Total Non-Overtime Hours	(b) Pay Rate	(c) Gross Wages (a)+(b)	(d) Percentage Reimbursement Rate	Designated Pay Period
							Hourly Weekly Biweekly Monthly
				FICA Rate (e)	%		\$
				Workers (f) Compensation Rate	%		\$

(*) On Final Invoice, this date should reflect last date hours were worked rather than employer's pay period end date.

(g) Other Reimbursement Due Employer: (Attach Documentation)

Description	Other Amount Due
	\$
TOTAL REIMBURSEMENT AMOUNT	
\$	

(c) / (d) + (e) + (f) + (g)

Employer Certification:

I certify, under penalty of law that this Wage Subsidy Agreement invoice and the items included herein are correct and just in all respects and are in accordance with the above numbered Agreement. I further certify that all federal, state and local taxes and insurance payments have been made for the preceding pay period and that the above-named employee has been paid in full. If this is the final invoice to request reimbursement under this agreement, I agree that any unused funds under this agreement shall be de-obligated.

Employer's Authorized Signature

Date

WIOA Authorized Signature

Date