

## Montana Stats:

- ~124,902 SNAP (Food Stamps) recipients
- ~7,627 TANF recipients

Many individuals in Montana may be a member of a targeted group and are seeking employment due to the welfare reforms.

These individuals could benefit your company with up to \$9,600 in tax credits.

## Sources

To acquire the necessary forms contact your state WOTC coordinator or visit the following website:

<http://wsd.dli.mt.gov/wotc/wotc.asp>

## WHO DOESN'T QUALIFY?

- Rehires (previously employed by business/employer)
- Relatives

Revised 1/9/13

## For More Information:

WOTC Coordinator  
Montana Workforce Services Division  
PO BOX 1728  
Helena, MT 59624-1728

Phone: 406.444.9046 / 800.726.0615

Fax: 406.444.3037

Email: [crobbins@mt.gov](mailto:crobbins@mt.gov)

Visit our web site Employers  
Services at:

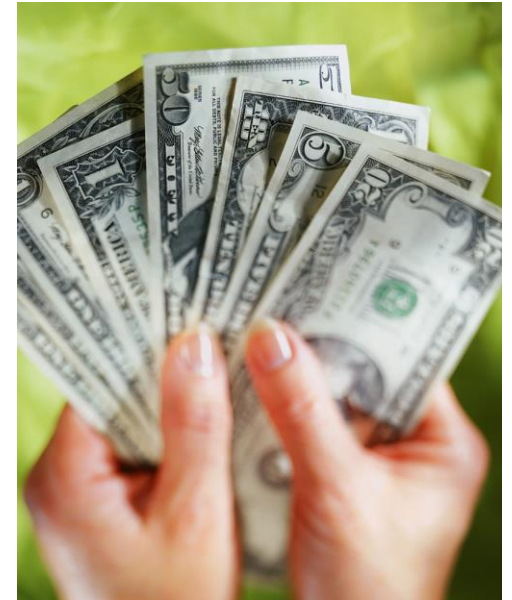
<http://wsd.dli.mt.gov>

A proud partner of the  
**americanjobcenter**  
network

Equal Opportunity Employer/Program  
Auxiliary aids & services available upon request to  
individuals with disabilities.

TDD: 1.406.444.0532

ATTENTION EMPLOYERS  
**ATTENTION EMPLOYERS**



*Want Your Share of \$9600?*

**WORKFORCE**  
**SERVICES**

## Attention Employers

The Work Opportunity Tax Credit (WOTC) program assists individuals facing barriers gain employment. If you hire an individual from a WOTC **Targeted Group** your company may be eligible for up to \$9,600 in federal tax credits.

- All target groups except Long-term Family Asst. & various Veterans categories (listed below) – Based on 1<sup>st</sup> Yr. wages - Employer's can qualify for a maximum of \$1,500 when new hire completes 120-399 hrs. of employment with a \$6,000 wage cap & a maximum of \$2,400 on new hires who complete over 400 hrs. of employment with a \$6,000 wage cap.
- Disabled Veterans (2 categories) – Based on 1<sup>st</sup> Yr. wages - Qualifies for a maximum of \$3,000 & \$6,000 when new hire completes 120-399 hrs. of employment with a \$12,000 & \$24,000 wage cap & a maximum of \$4,800 & \$9,600 on new hires who complete over 400 hrs. of employment with a \$12,000 & \$24,000 wage cap.
- Unemployed Veteran – Based on 1<sup>st</sup> Yr. wages - Qualifies for a maximum of \$3,500 when completing 120-399 hrs. of employment with a \$14,000 wage cap & a maximum of \$5,600 on new hires who complete over 400 hrs. with a \$14,000 wage cap.

- Long-term Family Assistance - Qualifies for a two-year credit with a maximum of \$4,000 in the **first-year**, capped at \$10,000 when new hire completes 120-399 hrs. of employment & a maximum of \$5,000 in the **second-year**, capped at \$10,000 on new hires who complete over 400 hrs.

## Targeted Groups

- Qualified TANF Recipients
- Qualified Veterans
- Qualified Disabled Veterans
- Qualified Unemployed Veterans
- Qualified Ex-Felons
- Qualified Designated Community Resident
- Qualified Vocational Rehabilitation
- Qualified SNAP (Food Stamps) Recipients
- Qualified SSI Recipients
- Qualified Long-term Family Assistance

## No Red Tape

Employer-friendly tax credit program involving simple steps to complete:

- Step 1:** Employer and employee must complete forms IRS 8850 (**must** be completed on or before jobs offered) and ETA 9061.
- Step 2:** Employer utilizes these forms to ascertain if the applicant is a member of a targeted group.
- Step 3:** Completed original forms **must** be postmarked within **28 days** of new hire's start date and mailed to:

**Department of Labor & Industry  
ATTN: WOTC  
P.O. Box 1728  
Helena, Mt. 59624-1728**

State Workforce Agency (DOLI) determines WOTC applicant eligibility based on a targeted group.

**8850** Pre-Screening Notice and Certification Request for the Work Opportunity Credit

OMB No. 1545-0047

1. Employer Name: \_\_\_\_\_

2. Employer Address and Telephone: \_\_\_\_\_

3. Employer Federal ID Number (EIN): \_\_\_\_\_

4. Employee Name: \_\_\_\_\_

5. Employee Address and Telephone: \_\_\_\_\_

6. Employee Federal ID Number (EIN): \_\_\_\_\_

7. Applicant Name (Last, First, MI): \_\_\_\_\_

8. Applicant Address and Telephone: \_\_\_\_\_

9. Applicant Federal ID Number (EIN): \_\_\_\_\_

10. Applicant State: \_\_\_\_\_

11. Position: \_\_\_\_\_

12. Start Date: \_\_\_\_\_

13. End Date: \_\_\_\_\_

14. Reason for Hire: \_\_\_\_\_

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**8850** Individual Characteristics Form (ICF)

U.S. Department of Labor  
Work Opportunity Tax Credit

OMB No. 1545-0047

1. Applicant Name: \_\_\_\_\_

2. Applicant Address and Telephone: \_\_\_\_\_

3. Applicant Federal ID Number (EIN): \_\_\_\_\_

4. Applicant State: \_\_\_\_\_

5. Position: \_\_\_\_\_

6. Start Date: \_\_\_\_\_

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