



# Montana Department of LABOR & INDUSTRY

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2 **Division: Workforce Services Division**

3 **Category: Programs**

4 **Original Effective Date: 07/29/2016**

5 **Last Revised: 07/01/2019**

6 **Policy No.: 11-16**

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## Reemployment Services and Eligibility Assessment (RESEA) Policy

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10 **Background:** In April 2014, Unemployment Insurance (UI) Program Letter No.10-14 invited State  
11 Workforce Agencies to submit funding proposals to continue or to implement a Reemployment and Eligibility  
12 Assessment (REA) program. In March 2015, Unemployment Insurance (UI) Program Letter No.13-15 invited  
13 State Workforce Agencies to submit funding proposals and provided guidelines for the new UI Reemployment  
14 Service and Eligibility Assessment (RESEA) program, REA's replacement. Montana Labor and Industry's (MDLI)  
15 Unemployment Insurance Division (UID) submitted a proposal, developed by UID and MDLI's Workforce Services  
16 Division (WSD), to the U.S. Department of Labor (USDOL) and began operating a RESEA program in August  
17 2015.

18 The goal of this program is to provide customized services to claimants who are profiled as most likely to  
19 exhaust benefits and transitioning veterans receiving Unemployment Compensation for ex-service members  
20 (UCX). The intent of RESEA is to provide claimants with evidence-based, proven services that reduce  
21 unemployment duration, improve employment outcomes, and provide savings to the UI trust fund. Claimants  
22 are provided access to a wide array of reemployment resources and trainings that align with the WIOA  
23 workforce development system to support the claimants' return to work.

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25 **Scope:** This policy applies to all Job Service Montana staff conducting RESEA appointments, Job Service  
26 Montana office managers and supervisors, RESEA program manager, and WSD fiscal officers. This policy  
27 coincides with UIPL No. 08-18 and is effective July 1, 2019.

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### Policy:

- 30 • Only individuals referred from UID are required to receive services through the RESEA program.
- 31 • UID will mail claimants a letter within 35 days of them filing for UI, indicating the claimant has been  
32 selected for RESEA and identifying the date, time, and location of the initial appointment.
- 33 • A claimant may reschedule a RESEA appointment. The local office will reschedule appointments for  
34 claimants.
- 35 • RESEA agents must complete the UI Availability training video and RESEA training video prior to  
36 conducting RESEA appointments.
- 37 • The initial one-on-one appointment must be completed in person.
- 38 • The initial appointment will include:
  - 39 ○ Claimant reporting to local Job Service Montana office or mutually agreeable site such as other  
40 office, library, or school;

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- 42 ○ An UI eligibility assessment, including review of work search activities and referral to
- 43 adjudication, as appropriate, if an issue or potential issue(s) is identified.
- 44 ○ Labor Market and career information that addresses the claimant's specific needs;
- 45 ○ A completed Client Intake process;
- 46 ○ Orientation to services;
- 47 ○ Development or revision and implementation of an individual reemployment plan tailored to
- 48 claimant's needs. The plan should include the following approaches to support reemployment:
- 49 work search activities, accessing services through Job Service Montana or self-service, and/or
- 50 approved training to which claimant agrees; and alternatives such as separate workshops, on-
- 51 line tools, etc.
- 52 ○ As appropriate, referral to service or training necessary for reemployment;
- 53 ○ Job Service Montana staff conducting RESEA appointments must document all services and
- 54 activities, including scheduling RESEA appointments, failure to attend, or completion of an
- 55 RESEA appointment by end of that same business day.
- 56 ○ Job Service Montana staff conducting RESEA appointments will not contact a no-show the same
- 57 day the no-show occurred. MWorks will run a system sweep at 6 p.m. each evening to capture
- 58 the no-show appointments for referral to UID for adjudication.
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## 60 Administrative Requirements:

- 61 • MOU must be in place between UID and Job Service Montana Operations outlining each party's
- 62 responsibilities for RESEA.
- 63 • Feedback to and from UID and Job Service Montana offices to communicate claimant participation in
- 64 reemployment plan; UI eligibility issues; and no-show RESEA appointments.
- 65 • Provide data and information for submission of forms ETA 9128, ETA 9129, ETA 9128X, ETA9129X; to
- 66 be completed by the 20<sup>th</sup> day of the second month following the end of the quarter.
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## 68 References:

- 69 • FY19 UI RESEA Grant [Unemployment Insurance Letter No. 07-19](#)