2014 Mission Valley Workforce System Resource Guide

Community Action Partnership
110 Main St, Suite 9; PO Box 132
Polson, MT 59860
(406) 883-3470

CAP is a community based, private, non-profit organization serving Lake, Lincoln, Sanders, and Flathead Counties. CAP provides services that help promote self-sufficiency for low-income individuals and families. CAP targets hard to serve individuals by focusing on networking available resources and providing services such as job skills training, supportive services, job development, energy assistance, rental assistance, weatherization and first time homeowner and home rehab loans. All aspects of a client's life are addressed, including housing, budgeting, medical, job training and education, which will eventually lead to independence.

Department of Academic Success
Salish Kootenai College
PO Box 70
58138 US Hwy 93
Pablo, MT 59855
(406) 275-4800 or (406) 275-4792

The SKC Department of Academic Success' (DAS) mission is to help students and community members achieve academic success, progress toward the attainment of their career goals, and master some of the critical skills needed to be successful in school, work, and life. By employing a comprehensive, holistic, research-based approach, the DAS helps students improve their core academic skills, persist in their course of study, and achieve degrees and credentials.

The DAS coordinates various programs and services to help fulfill this mission, including Adult Basic & Literacy Education, High School Equivalency Test (HISET) Preparation, Developmental Studies Coordination (for students starting college without college-level academic skills), the Academic Improvement Curriculum (for student on financial aid and/or academic suspension), Lifelong Learning (CEU Program), Academic Advising, and Placement (TABE) Testing.

The TABE measures each student's skills in reading, English, and mathematics. Incoming SKC students are placed in the correct courses based on these scores. In some cases, prospective SKC students may also need to take an Advanced Placement assessment in English or math to determine correct course placement. Numerous other community partners also refer participants for TABE assessments. The TABE is administered every Monday @ 11:30 am and every Wednesday @ 9:00 am in the Academic Success Building, Room 110. The assessment lasts about 3 hours.

Early Childhood Services
Head Start Program
35840 Round Butte Rd. W
Ronan, MT 59864
406.676.4509 (O)
406.676.4507 (F)

The CSKT Early Childhood Head Start Program is funded by the American Indian Programs Branch of the Head Start Bureau. The Confederated Salish and Kootenai Tribes, who is the grantee agency for the Head Start Program, and also contribute generously to the operation of Head Start.
Head Start is a child development program for children, primarily from low income families. A percentage of over-income and a percentage of children with disabilities are also enrolled. The Early Childhood Services Head Start Program serves the following communities: Polson, Pablo, Ronan, Mission and Arlee with additional sites located in Elmo and Turtle Lake.

The five (5) major components of Head Start are Education, Health, Nutrition, Parent Involvement, and Social Services.

EDUCATION: Head Start's educational program is designed to meet each child's individual needs. It also aims to meet the needs of the community it serves and the community's cultural characteristics. Every child receives a variety of learning experiences to foster intellectual, physical, social and emotional growth.

HEALTH: At Head Start we emphasize the importance of early identification and treatment of health problems. Through the cooperative efforts of parents, staff, and health providers, each child receives the following: 1) Physical Examination - including immunization update and hematocrit or hemoglobin. 2) Vision Screening 3) Hearing Screening 4) Dental Examination 5) Nutrition Services. In addition, each child is weighed and measured three times during the school year. Mental health services are also available to children. Referrals for further evaluation and/or treatment of health problems are made as needed, and follow-up services are provided.

NUTRITION: Head Start children are served either breakfast and lunch or lunch and a snack depending on class schedule. Teacher Cooks prepare nutritious meals regulated by the United States Department of Agriculture Child and Adult Care Food Program. Nutrition safety and hygiene are main concerns for a healthy happy classroom.

PARENT INVOLVEMENT: Parents are the most important influence on a child's development and are an essential part of the Head Start program. Parents may also be involved in decision making, planning and program operations. Parents participate in many activities throughout the Head Start year. They volunteer in the classroom, and are also involved in social occasions, projects, meetings and educational classes.

Experience Works

601 S Third ST West
Missoula, MT 59801
Phone: (406) 543-2300
(800) 450-5627 Fax: (406) 721-7094

Experience Works, Inc. is a national, non-profit organization aimed at helping limited-income job seekers 55 years and older. The primary program is the Senior Community Service Employment Program that has several options to help participants in their search for employment: community service training, on-the-job training and job search skill training. The goal of the organization is to help the older workers get back into the work force, help them to realize their potential for performing meaningful work, and to raise their standard of living.

Kicking Horse Job Corps

33091 Mollman Pass Trail
Ronan, MT 59864
Phone (406) 644-2217 or (800)-733-5627

This U.S. Department of Labor program offers free hands-on career training and education completion for Native American, descendants, and others who qualify, ages 16-24 years old. Occupational trades offered are Culinary Arts, Dental Assistant, Diesel Mechanics, Facilities Maintenance, Heavy Equipment Operations, Nursing Assistant and Pharmacy Technician. Other services provided are the means for obtaining HiSET or high school diploma, room and board, medical and dental coverage and job placement.

Confederated Salish & Kootenai Tribe
Department of Human Resource Development
PO Box 278
Pablo, MT 59855
(406) 675-2700

Department of Human Resource Development (DHRD) Tribal Programs, include: Commodities, Title III & VI Elderly, Family Literacy, WIC, General Assistance, WIA, Summer Youth Employment, Transportation Aide and Vouchers, Education Neglect program, Voc Rehab, Individual Indian Moneys, Dire Need, Trust Program, Child Care Block Grant, LIHEAP, Hooked on Reading, Hooked on Phonics & Math.

Job Corps
700 S. Ave. W., Suite C
Missoula, MT 59801
(406) 549-1368 Fax: (406) 728-9431
(800) 733-5627

Job Corps is a no-cost education and vocational training program administered by the U.S. Department of Labor that helps young people ages 16 through 24 improve the quality of their lives through vocational and academic training. Funded by Congress, Job Corps has been training young adults for meaningful careers since 1964. Job Corps is committed to offering all students a safe, drug-free environment where they can take advantage of the resources provided.
Job Corps' mission is to attract eligible young people, teach them the skills they need to become employable and independent, and place them in meaningful jobs or further education.

Lake County Office of Public Assistance
826 Shoreline Drive
Polson, MT 59860
(406) 8837820 Fax (406) 883-5320

The Office of Public Assistance (OPA) administers the following programs: cash assistance for families, Temporary Assistance for Needy Families (TANF), Medicaid and Food Stamps. Each program has eligibility requirements.

Lake County Job Service
417-B Main Street
Polson, MT 59860
(406) 883-7880 Fax (406) 883-4564

The One Stop Center offers many employment and referral services at no cost. These include business advocacy and employer resources, job postings, job matching, skill-testing and skill enhancement, phones for unemployment insurance issues, and access to public resource computers, with a variety of software programs for job search assistance. The Center also offers labor market information, employment counseling, veteran assistance, internet access for electronic linkage to Partner programs, and self-assisted services and Workforce Investment Act (WIA) job training programs. There is accessibility for those with disabilities.

Lake County Public Schools
106 4th Ave E
Polson, MT 59860
(406) 883-7262

Lake County Public Schools include Arlee, Charlo, Polson, Ronan, St. Ignatius, and rural schools including Camas Prairie, Upper West Shore, Dayton and Valley View. Approximately 5217 students attend schools throughout Lake County, including those home schooled and those in non-public schools. There are adult education and alternative education programs within the multiple school districts.

Lake Co. Community Development Corp
407 Main Street SW
Ronan, MT 59864
Phone: (406) 676-5901

The organization is a 501c3 Corporation governed by a volunteer Board of Directors representative of our communities, local governments, business sectors and citizens from throughout Lake County. As a state-certified *regional development* corporation serving Lake, Mineral and Sanders Counties and the Flathead Indian Reservation, we are further guided by an Advisory Board made up of local development corporations, and other community groups involved in local and economic development issues from throughout the region.

Lake County Community Development cultivates economic growth in Western Montana by offering unique resources to develop communities, businesses, and food and agriculture enterprises. We serve entrepreneurs, cooperatives and local governments.

Through our *Business Development Center*, LCCDC collaborates with partners to provide businesses with technical assistance, education and financial support related to planning, management, marketing, government contracting, accounting, food processing and product exportation.

Through our *Mission Mountain Food Enterprise Center***,** we provide Montana's only inspected Food Hub providing resources to food and agriculture businesses including regulatory expertise, business planning assistance, food production and storage infrastructure.

Through our *Community Services Center***,** LCCDC assists rural communities with infrastructure improvements through project development services that include capitalization for planning and construction along with project oversight and administration.

We strive to meet business and community needs with an entrepreneurial spirit, creative thinking, current information, multiple resources and committed follow-through.

Mission Mountain Enterprises
330 Main Street S.W.
Ronan, MT 59864
(406) 676-2563

Mission Mountain Enterprises, Inc. is a private nonprofit corporation that provides a variety of support to people with developmental and/or intellectual disabilities throughout Lake County. This supports includes community living, group homes, work activity, community integration, supported employment, job placement, on the job evaluation, transitional employment, and transportation.

Flathead City-County Health Department
Montana Cancer Screening Program
1035 1st Avenue West
Kalispell, MT 59901
(406) 751-8162
(406) 751-8161 fax

The Montana Cancer Screening Program offers free pap tests to women ages 30-64, mammograms to women ages 40-64 and colonoscopies to men and women ages 50-64.

Eligibility is based on income and age.

Applicants must be 200% of the federal poverty level and be underinsured or have no health insurance.

Availability of screening is dependent upon continued funding from the Center for Disease Control.

Rural Employment Opportunities, Inc.

417 B Main St.
Polson, MT 59860
Polson Office (406)883-7889 or (800) 546-1140

REO is a statewide non-profit corporation, which operates a variety of programs and services to help low income Montana families, including seasonal and migrant farm workers and their families, in preparing for full-time employment and economic stability. These programs are available at no cost to individuals who qualify.

Salish Kootenai Housing Authority
ROSS Program
PO Box 38
Pablo, MT 59855
406-675-4491 Ext. 1528

The Residential Opportunities and Self-Sufficiency (ROSS) coordinator organizes support services and other activities designed to help SKHA residents attain economic and housing self-sufficiency. These services should enable participating families to increase earned income, reduce or eliminate the need for welfare assistance, and make progress toward achieving economic independence and housing self-sufficiency, or help improve living conditions of elderly or disabled residents.

Unemployment Insurance

PO Box 201502
Helena, MT 59620
(406) 444-2545

The Unemployment Insurance Program provides short-term economic relief to eligible workers from a fund financed by employers. This program not only lightens the burden of unemployment for the worker and family, it helps local communities maintain a stable workforce economy.

Vocational Rehabilitation

121 Financial Drive Suite B
Kalispell, MT 59901
(406) 751-5940
830 ½ Ste. 7 Shoreline Dr
Polson, MT 59860
(406) 883-7845

Montana Vocational Rehabilitation and Blind Low Vision Services are designed to assist persons with disabilities in going to work or keeping a job. VR Kalispell serves Flathead, Lake, Lincoln and Sanders counties.

Services include classroom training, evaluation, disability adjustment counseling, career counseling, information and referral, job coaching, mobility instruction, low vision assessment, job development and placement assistance, resource and career information, self-employment planning and referral for business financing, tools/equipment required for training and work, vocational, college and on-the-job training.

Vocational Rehabilitation Project
Confederated Salish & Kootenai Tribes
Po Box 278
Pablo, Mt 59855, (406) 675-2700 Ext 1285

CSKT Vocational Rehabilitation is designed to assist persons with disabilities in going to work or keeping a job. CSKT serves only enrolled tribal members of CSKT that are residing within the boundaries of the Flathead Indian Reservation. Services can include classroom training, evaluation, disability adjustment counseling, career counseling, information and referral, job coaching, mobility instruction, low vision assessment, job development and placement assistance, resource and career information, self-employment planning and referral for business financing, tools/equipment required for training and work, vocational, college and on-the-job training.

Working Innovations, Inc.
414 D First Street East
Polson, MT 59860
(406) 883-6717
Fax: (406) 883-4134

Working Innovations provides intensive case management and supportive services to people with multiple barriers to employment and who are receiving Temporary Assistance for Needy Families (TANF).

Workforce Invest Act – Youth Program
Jobs for Montana's Graduates (JMG)

John Danielson, ***Phone:*** *(406)758-6221*
Email: jdanielson@mt.gov
Erica Swanson, State Director for JMG
Phone: *(406)444-0978*
Email: eswanson@mt.gov

Workforce Investment Act- Youth Program

This program is for youth ages 14-21 years of age who meet program guidelines.

Program Objective: To provide assistance in completing educational goals and/or job training

Services provided:
- One-on-one case management
- Career guidance
- Assessment
- Occupational skills training
- Work experience

Counties served: Flathead, Lake, Lincoln and Sanders

Jobs for Montana's Graduates (JMG)

This program is offered for students in grades seven-twelve and/or high school dropouts ages 16-18

Program Objective: Improving students' success in staying in school through graduation and securing a quality job and/or post-secondary education that leads to a meaningful career to become contributing members of the workforce and economy.

Services provided:
- Work Readiness Skills
- Career Association
- Employer Marketing

Job Development
Follow-up Services

Current Schools served:

- ✓ Hot Springs High School
- ✓ Hot Springs Middle School
- ✓ Libby Central Pride High School
- ✓ Lincoln County High School
- ✓ Plains High School
- ✓ Polson High School
- ✓ Whitefish High School
- ✓ Whitefish Independent High School