



# Welcome to the New Montana Job Service Home Page

This is a brief review of the changes made to our new office home page design and how these changes will benefit You.

# The Elements found in Our Old Home Page

The screenshot shows the Missoula Job Service website interface. At the top, there is a navigation bar with the Montana state logo and the text 'DEPARTMENT OF LABOR & INDUSTRY - WORKFORCE SERVICES DIVISION MISSOULA JOB SERVICE'. Below this are several menu items: EMPLOYER SERVICES, EMPLOYER RESOURCES, JOB SEEKER SERVICES, JOB SEEKER RESOURCES, APPLICATIONS & FORMS, LOCAL LINKS, WHAT'S NEW, and JOB SERVICE CENTERS. The main content area is titled 'MISSOULA JOB SERVICE' and is divided into sections for 'JOB SEEKER' and 'EMPLOYER'. The 'JOB SEEKER' section includes buttons for 'Sign Up' and 'Find a Job'. The 'EMPLOYER' section includes buttons for 'Post a Job' and 'Resources'. A central area features a search bar, a 'Search' button, and contact information for the Missoula Job Service center, including the address (539 S. Third Street W), phone number, and hours of operation. There are also links for 'Relocation Info' and 'Comments'. A 'Jobs.mt.gov' login widget is present on the right side, with fields for 'Username' and 'Password' and a 'Sign In' button. At the bottom, there is a section for 'Unemployment Filing Information' and a footer with various links and the Montana state logo.

- 1 Link to the Montana Government Website
- 2 Employer Services Menu
- 3 Employer Resources Menu
- 4 Job Seeker Menu
- 5 Job Seeker Resources Menu
- 6 Applications and Forms
- 7 Local Links
- 8 What's New
- 9 List of Job Service Centers
- 10 Signup at jobs.mt.gov
- 11 Search for jobs at jobs.mt.gov
- 12 Employers Post a Job Opening
- 13 Hot Topics
- 14 Unemployment Link
- 15 Federal Job Openings
- 16 Search Index
- 17 Office Location
- 18 E-mail this Job Service Center
- 19 Hours of Operation
- 20 Relocation Information
- 21 Jobs.mt.gov login widget
- 22 Office Wi-Fi, Twitter and RSS feeds
- 23 Quick list of all local jobs
- 24 Quick list of all regional jobs
- 25 State of Montana Government jobs

# Are the Same Elements found in Our New Home Page

**mt.gov**  
Workforce Services Division  
Department of Labor & Industry  
STATE OF MONTANA

Today is January 5, 2010

**Online Help**  
Coming Soon

RSS Twitter Email  
WiFi in Lobby

2 Employers 3  
4 Job Seekers 5  
Information  
8 Local Buzz  
7 Community Links  
18 Contact Us  
19 Business Hours  
17 Location Map  
Site Directory

The Missoula Job Service Website has recently been updated with a new look and many enhancements. This site looks quite a bit different, so please take a moment to [review the changes](#).

**EMPLOYERS**

12 Post a Job Opening  
Find a Job Seeker  
Business & Employer Tools  
Wage & Hour Resources  
Employment Posters  
MT Employers' Council

Registered Employer Sign in for jobs.mt.gov

10 Username:   
21 Password:

Forgot Username  
Forgot Password

Sign In

New Here? Sign Up

**JOB SEEKERS**

23 Find a Job  
Search All Jobs 11  
25 Job Seeker Tools 26 27 15  
Training & Education  
6 Employment Applications  
Veteran's Services

Registered Job Seeker Sign in for jobs.mt.gov

10 Username:   
21 Password:

Forgot Username  
Forgot Password

Sign In

New Here? Sign Up

**INFORMATION**

- Employment News
- Labor Market Data
- Reference Guides
- Occupational Profiles
- Apprenticeship & Training
- Jobs for Montana Graduates
- Unemployment Insurance
- Workforce Investment Act

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Search

Search MT.gov

17 539 S. Third Street W  
Missoula, MT 59806  
Telephone (406) 728-7060  
Fax Number (406) 721-7094  
E-mail: [MissoulaJSC@mt.gov](mailto:MissoulaJSC@mt.gov)

14 **UI/4U**  
File Your Unemployment Claim Online

19 **HOURS**  
Monday - Friday 7:30 a.m. to 6:00 p.m.  
Except Tuesday 9:00 a.m. to 6:00 p.m.  
Closed Saturday, Sunday, and for standard state holidays

9 **UI/4U**  
File Your Unemployment Claim Online

29 30 31  
Employers Job Seekers Montana Jobs System Labor Market Information Montana Workforce Centers Workforce Services Division  
Search Privacy & Security Accessibility Contact Us State of Montana Agencies Department of Labor & Industry

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- New Content

# Employers Portal



Some of the Tools and Services Available to assist you with  
Employing, Managing, Training & Retaining Workers.

## Some of the Tools and Services that MAY be found in the Employers Portal:

Registration  
Posting Job Openings  
Skills Testing  
Drug Testing  
Reference Checking  
Avoiding Layoffs  
Wage & Hour Information  
Human Resource Information  
Business Expansion  
Training Programs  
Disciplinary Action

Handbooks  
Payroll Costs  
Employment Taxes  
Interviewing  
Tax Credits  
Job Applications  
Child Labor laws  
Minimum Wages  
Employment News  
Labor Market Information  
Workers Compensation

Unemployment Insurance  
Workplace Safety  
Business Forms  
Employment Applications  
OSHA  
EEOC  
And more...

# Job Seekers Portal



Some of the Tools and Services Available to Assist You with Searching, Applying, Exploring, Obtaining , or Training for Jobs and Careers.

## Some of the Tools and Services that MAY be found in the Job Seekers Portal:

Registration  
Searching Jobs  
Browsing Job Openings  
Media Listings  
Job & Career Fairs  
Veteran's Employment  
Resume Samples  
Resume Tools and Assistance  
Interviewing Tools/Assistance  
Training Programs  
Soft Skills  
Job Application Downloads

Private Job Portals  
Child Labor laws  
Minimum Wages  
Employment News  
Labor Market Information  
Workers Compensation  
Unemployment Insurance  
Workplace Safety  
Career Resources  
Career Exploration  
Human Rights  
Wage Claim Forms

Independent Contractors  
Disability Navigator  
Apprenticeship Programs  
Occupational Licensing  
Montana Jobs Network  
MT Career Information System  
USA Jobs  
And more...

# Information Portal



Statistics, Tools, Resources, Records & Knowledge Sources available through Montana Dept. of Labor & Industry, other State of Montana Agencies, the Federal Government, and other private sources.

## Some of the Resources that MAY be found in the Information Portal:

Unemployment Insurance

Launching a Business

Dissolving a Business

Business Licensing

Montana State Fund

Small Business Development Center

Small Business Administration

U.S. Bureau of Labor Statistics

Federal Laws & Regulations

Tax Information

Montana Film Office

Montana Technology Groups

Montana World Trade Center

Montana Business Resource Program

Business Links

State Regulatory information

Motor Vehicle

State & Public Records

Patent, Trademark & Copyright

Montana State Library

Links to other State Gov. Dept's.

Montana Laws

Apply for FEIN or SEIN

Contractor Registration

File Annual Report

Business Entity Search

Business Name Search

And more...

# Remember



Our New Home Page design will make it easier and quicker to Find and Access the Services and Information You Want.

You will soon discover that our services, resources & information are organized more effectively to give you an even better experience each time you visit our Montana Job Service Office websites.