



Minutes
Glendive Job Service Employers Committee
December 4, 2007
DCC Student Center Lounge

MEMBERS PRESENT Tim Wall Community First Bank
Jim Germann Glendive Schools
Pat Cunningham Dawson Community College
Peg Iba Horizons/Iba Drilling
Kim Trangmoe Chamber of Commerce & Ag
Sandi McGovern Glendive Medical Center
Lonnie Cross Job Service

MEMBERS ABSENT Valerie Limesand Boys and Girls Club
Lee Boyles Glendive Medical Center
Nick Haag MDU
Bill Wade Mid-Rivers
Cindy Berg Eastern Montana Industries

CALL TO ORDER 12:20 Sandi McGovern, Vice Chair

MINUTES WALL/GERMANN Moved to accept as emailed

TREASURER'S REPORT November financials were submitted by Treasurer Tim Wall:

| | | |
|-----------------------|----------------|--------------------|
| November Income: | Interest | \$ 1.36 |
| | Bender Seminar | \$ 320.00 |
| | TOTAL | \$ 321.36 |
| November Expense: | TOTAL | -0- |
| ENDING BALANCE | | \$ 4,680.42 |

AUDIT Pending Committee Members: Pat Cunningham, Kim Trangmoe, Nick Haag, Steve Olson
Pat said he would call the committee together at their earliest convenience and do this project.

CORRESPONDENCE None

NEWSLETTER Hard copy was mailed Friday, December 7th. Emailing was done Monday the 10th.

OLD BUSINESS

CAREER FAIR: It went over really well, it was well received by teachers and students. We captured photos of the iPod winners (Justin Wood and Karissa Linn from Glendive, Derek McDowell from Broadus, and Naomi Jensen from Richey) and sent them to the Ranger Review. The Broadus newspaper received the Broadus photos, which included winners of the Community First Bank key chains. The group read through DCHS student and counselor evaluations and the one received from the Middle School. (Broadus evals were received after this meeting date. Lonnie has them at Job Service.)

Career Fair Committee: Sandi McGovern, Jim Germann, Peg Iba, Cindy Berg, Valerie Limesand, Sue Peterson from GMC, Connie Balcer--WIRED Rep, and Lonnie Cross.

BUSINESS ADVISORY COMMITTEE

Pat Cunningham reported the outcome of his survey of Committee members and his research into the matter of teaching computerized accounting. He will be using 3 textbooks in his course—QuickBooks, PeachTree, and MS Office. He will be focusing first on the basics of accounting, then will teach how these electronic tools are used in the process. He has concluded the critical element in using computerized accounting is to realize what functions are being performed in the pushing of the buttons, not just the sequence of keystrokes, and that each accounting package has differences in the key strokes. Teaching this way will better prepare the student to be productive soon after hire, no matter what kind of accounting software a company uses.

20TH ANNIVERSARY WALL/IBA moved to purchase a floral centerpiece for the celebration. Sandi will take care of this. An ad should be placed in the Ranger Review one week prior to January 17th. Lonnie will get the info to Kim at the Chamber prior to 12-21 for publishing in the Chatter. Lonnie will also request space on various marquees around town to announce the Open House. She will contact Dick Melvin about a channel 2 ad as well.

NEW BUSINESS

SCHOLARSHIP COMMITTEE: Pat Cunningham, Bill Wade, Lee Boyles
Lonnie will email the local and the state forms to the Committee Members so they can review. The scholarship information can be sent to the counselors any time after the first of the year.

ANNOUNCEMENTS Gateway to Opportunity, an entrepreneurship and economic development forum will be held at DCC on January 10th. Peggy Iba is a good contact for further information on this event, or go to the website: www.gatewaytoopportunity.org.

The Glendive Chamber of Commerce will host its annual banquet on January 12th. The theme is Boots and Bow Ties. February 8th and 9th are the dates for the Glendive Agri-Trade Expo (G.A.T.E.—this is who we borrow the career fair booths from!), and on March 8th and 9th, the annual Makoshika Basketball Tournament will happen in Glendive. Mark your calendars!

ADJOURN 1:00 p.m.

NEXT MEETING **January 8th, noon**
DCC TV Lounge off the cafeteria (unless someone has another idea?)